

**SECRET**

6 January 1971

**MEMORANDUM FOR: Director of Training****THROUGH : Executive Assistant, OTR****SUBJECT : Quarterly Report of Progress in Writing of  
Office of Training History**

1. A major development during the 1 October 1970 to 1 January 1971 period has been the decision by the CIA Historical Staff to publish each of the chapters of the 1951-66 OTR paper as a separate volume. The decision was dictated, I am told, by limitations imposed by binding procedures. This volume-per-chapter publication will require considerable work in the revision of cross-referencing and sourcing and in re-typing. Volumes I and II have been in the hands of the Historical Staff for more than three months and volume III for about two months. Volume IV will go within the next few days. When the volumes are returned and revised, we shall have to mount a major re-typing operation.

2. There is one problem that may require help in solving. The Operations School has not responded to my requests for support. If we are going to meet our August 1971 deadline for completion of the catch-up phase, it may be necessary to require Ops School personnel to rough-draft the coverage of the school's history during the 1956-66 period. Before I make a specific recommendation to this effect, I shall discuss the matter with

[redacted]

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3. The typing support supplied by [redacted] of the EA Staff continues to be excellent, and the people of the ISS, particularly [redacted] continue to be most considerate and helpful. [redacted] shop has done some outstanding work in preparing graphic materials.

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4. For your information, I am planning to be out of the Washington area from 13 through 21 January.

OTR Historian

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**Distribution:**

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1 - DDS Historical Officer

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